Manorwood Owners' Association ACC Appeal Form

If you have submitted an ACC request and it was not approved, after completing it entirely. Please view the instructions below and complete the ACC Appeal form starting on Page 2

1. Homeowner submits the request

2. ACC committee receives the request

    a. ACC committee reviews the ACC requests
    b. ACC committee approves or denies the request

3. If the request is denied, the homeowner can then submit a written appeal and attend the board meeting where the board can review the appeal and ask questions (separate from the open forum).

4. The board would advise the homeowner/member which meeting to attend to discuss the appeal so each party can be prepared.

Manorwood Owners' Association ACC Appeal Form

Homeowner Name: _____

Property Address: _____

_____

Lot Number: _____

Mailing Address (if different): _____

_____

Phone Number: _____

Email Address: _____

Original ACC Submission Date: _____

ACC Denial Date: _____

Appeal Details

Project Description: _____

_____

Reason Given for Denial: _____

_____

Grounds for Appeal

Misunderstanding or Error: _____

_____

[Explain clearly why the rejection reason does not apply or contains a factual error]

Compliance with Guidelines: _____

_____

[Cite specific sections of your CC&Rs or Design Guidelines that your project meets]

Proposed Modifications or Compromise: _____

_____

[Explain any changes you made to the plan to address committee concerns, or request a formal variance based on property hardship]

Attached Documents Checklist

Copy of original ACC application and denial letter
Revised plans, blueprints, or site diagrams (if modified)
Photos of property or material/color samples
Supporting letters or neighbor acknowledgments (if applicable)

Signature & Request for Appeal/Hearing

I respectfully request that the Board of Directors or the Appeal Committee review this new information and reconsider the project approval. I also request the opportunity to speak at the next scheduled board or hearing meeting if required.

- Homeowner Signature: _____
- Date: _____

**********Manorwood Owners' Association Section**********

Date Received: _____

Meeting review date: _____

Homeowner notified on: _____

Homeowner notified by: _____

Decision: _____

_____

_____